

MEETING MINUTES – Architecture Oversight Committee (AOC)

Date of Meeting: October 24, 2007

Time and Location: 10:00 a.m. – 12:00 p.m. State Data Center; 4430 Broad River Road;
Conference Room 105

Minutes Prepared By: Joy Stagg

1. Attendance at Meeting

Randy Byars (Div. of Insurance & Grants Svc.)
Scott Houston (Comptroller General)
Jay Rolin (Vocational Rehabilitation)
Camille Brown (Commission of Higher Education)
Bob Arndt, (DHEC)
Rod Davis (DHHS)
Patricia Stephens (Dept. of Social Services)
David O'Berry (DPPP)
Jeff Baumann (Forestry)
Jim Scurry (Dept. of Natural Resources)
Camilla Hertwig (Strom Thurmond Institute)
Catherine Watt (Clemson University)
Pat O'Cain (CIO), *Chairman*

2. Meeting Agenda

1. Welcome and Review Minutes
2. Security Policy
3. Draft of SCEA Governance By-Laws
4. Process of Updating Statewide Strategic IT Plan

3. Meeting Notes, Decisions, Issues

Pat O'Cain opened the meeting. Motion was made to adopt the minutes from the last meeting. The minutes were then **amended to include Host Based Encryption then adopted as amended.**

Pat O'Cain nominated Scott Houston for the Vice-Chair of the AOC, the committee voted on the nomination of Scott Houston for the Vice-Chair of the AOC and Scott's nomination was **adopted.**

Security: Host Based Encryption – David O'Berry, DPPP

- David O'Berry presented the roadmap discipline: Security: Host Based Encryption. The committee amended the discipline to include an additional product to the the baseline environment then adopted.

Security Policy – David O'Berry, DPPP

- The Security Policy was again opened for discussion. The AOC wanted the policy to be sent to representatives and alternates for final review and comments. The policy will be voted on at the November AOC meeting.

Governance By-Laws Committee – Doug Drenning

- The Governance By-Laws were briefly discussed then **adopted as presented.**

MEETING MINUTES – Architecture Oversight Committee (AOC)

3. Meeting Notes, Decisions, Issues

4. Action Items

	Action	Assigned to	Due Date
a.	Updated Committee Member List		
	<i>Status</i>		
b.			
	<i>Status</i>		
c.			
	<i>Status</i>		

5. Next Meeting

Date:	November 14, 2007	Time:	10:00 a.m.	Location:	Confrn 105
Agenda:	TBD				